

Business Travel Claim Report



Date:	22 November 2012
Vehicle	1DDF644
Cost/mi:	\$2.00/mi
Date period:	1 September 2012 to 30 September 2012

Employee Name:	John Doe
Employee Number:	1023
Email Address:	jd@samples.com
Company Name:	Sample Company
Department:	Saless

Business Travel Summary

Date	Distance (mi)	Amount
2012-09-06	9.83	19.66
2012-09-07	89.43	178.85
2012-09-10	5.55	11.10
2012-09-13	207.06	414.13
2012-09-18	63.51	127.01
2012-09-19	246.88	493.76
2012-09-23	110.24	220.49
	732.50	\$ 1,465.00

Business Travel Detail

Start Date	Start Location	End Location	Comment	Duration	Distance (mi)	Amount
2012-09-06 11:23:40	Home	Rockton Rd, Nedlands	6/9/12 11:23	00:06:40	9.83	19.66
2012-09-07 05:04:19	Work	218 Park St, Subiaco		00:03:38	7.17	14.34
2012-09-07 06:08:13	218 Park St, Subiaco	Work	fsdfsdfsd	00:05:46	7.94	15.89
2012-09-07 10:23:08	Underwood Ave, Floreat	Broadway, Crawley		00:14:04	49.44	98.89
2012-09-07 10:55:20	Broadway, Crawley	Home	Beshfjhfhjhfg	00:05:57	24.87	49.74
2012-09-13 03:31:06	Thomas St, Subiaco	Marmion St, Booragoon	Sales meeting	00:21:24	93.00	186.00
2012-09-13 03:55:01	Marmion St, Booragoon	Norma Rd, Booragoon	meeting with printer	00:02:33	3.77	7.54
2012-09-13 03:57:34	Norma Rd, Booragoon	Work	Back to office	00:22:44	91.02	182.04
2012-09-13 12:03:22	Queenslea Dr, Claremont	Jutland Parade, Dalkeith	Sales visit	00:07:12	19.28	38.55
2012-09-18 07:38:47	Work	Napier St, Cottesloe	Pick up officie supplies	00:14:55	63.51	127.01
2012-09-19 04:33:41	Work	Star St, Welshpool	See client 1	00:24:37	84.05	168.10

2012-09-19 06:08:44	Star St, Welshpool	Roe St, Northbridge	To Client 2	00:16:49	74.28	148.56
2012-09-19 06:52:58	Roe St, Northbridge	Work	Back to office	00:07:40	21.33	42.66
2012-09-19 10:46:14	Home	Bay View Terrace, Peppermint Grove	Dinner with client	00:08:26	31.02	62.04
2012-09-19 13:15:47	Bay View Terrace, Peppermint Grove	Home	Home	00:09:48	36.20	72.40
2012-09-23 05:52:31	Hi	Home		00:13:34	56.21	112.43
2012-09-23 23:27:48	Home	Home		00:21:16	54.03	108.06
Totals				03:27:03	726.95	\$ 1,453.90